

K.L.N. COLLEGE OF ENGINEERING

Ref : KLNCE/Academic Calendar/2017-2018

03.07.2017

CIRCULAR

The academic calendar for the ODD semester of 2017-2018 for III, V, VII semester B.E / B.Tech., III semester M.E. & MBA, III, V semester MCA Degree Courses is available in the college website (www.klnce.edu). HODs are requested to instruct their members of faculty to plan the Lecture schedule, Laboratory schedule in accordance with the academic calendar. Suitable instructions may be given to the students about the academic calendar, in the beginning of the semester, so that they should not apply for leave during the test days and other important college functions, for their personal works / Paper presentation etc. Also Symposium, National conference, association activities, industrial visits, communication development programmes for students, staff training, guest lectures may be suitably arranged without prejudice to the test days.

Note:

1. Lecture Schedule should be prepared in accordance with the number of periods allotted in the syllabus. Include topics beyond syllabus content. NPTEL content should be included in atleast one or two units.
2. Staff should prepare Lecture Schedule as per ISO format.
3. Shortage of periods, if any, to be compensated by conducting special classes.
4. Class Test (I, II & III - one test per day) will be conducted in first periods (forenoon). Regular classes will be conducted as per the time table from 2nd period onwards. CITs will be conducted in first two periods. Regular classes will be conducted from 3rd period onwards. Model Theory examination – 3 hours duration – one test per day.
5. Classes will be conducted on I / III / V Saturdays, in case of suspension of classes on week days / due to the advancement of University theory / practical examinations, or shortage of working days for any other reasons.
6. No separate circulars will be sent regarding the schedule of class test / CIT's. Staff and students to refer academic schedule put up in the notice board. Departments to furnish the details of test schedule in their notice board. Automation entry of mark should be made within three working days after the completion of test for each subjects of the staff concerned.
7. Remedial classes / Retest / Special classes / Coaching classes etc., will be conducted between 3.45pm and 4.45pm. Student should attend such classes, in order to improve the academic performance.

PRINCIPAL

Cc to, all HODs, and Directors

Cc to: E.O. (S&PR), E.O. (Admin & HR)

Cc to S.M., D.M. (Admin), D.M. (Accounts)

CC to circulated among staff members through their HOD's

CC to Librarian (UG / PG), ISSG, TPO, PD.

CC to Attendance Section, Students notice board, General notice board.

CC to File.

K.L.N.COLLEGE OF ENGINEERING, POTTAPALAYAM POST-630 612
ACADEMIC CALENDAR - ODD Semester of 2017 - 2018.
UG & PG COURSES – III, V, VII SEMESTER - SUMMARY

S.No	Date	Programme / Events	Day
June 2017			
1.	12.06.2017 (Mon)	Student development and training programmes : (12 th June- 24 th June 2017) - Departments	
2.	19.06.2017 (Mon)	Faculty Meeting - I	
3.	21.06.2017(Wed)	Reopening Day - III,V&VII Semester UG classes Class Committee Meeting - I	01
4.	22.06.2017 (Thu)	Student Counsellor Meeting – I	02
5.	26.06.2017 (Mon)	Ramzan – Holiday	
6.	29.06.2017 (Thu)	Grievance redressal Committee Meeting	07
7.	30.06.2017(Fri)	IIPC & IDCA review meeting-I	08
July 2017			
8.	03.07.2017 (Mon)	<i>Commencement of Classes – III & V Semester M.E, MBA & MCA Courses</i>	09
9.	12.07.2017 (Wed)	Class Test-I- (12 th – 19 th July 2017)	17
10.	24.07.2017 (Mon)	Anti-Ragging Committee Meeting	26
11.	27.07.2017 (Thu)	Faculty Meeting - II	29
12.	31.07.2017 (Mon)	CIT – I – 31 st July – 07 th August 2017	31
August 2017			
13.	01.08.2017(Tue)	<i>Commencement of Classes-First year B.E./B.Tech.</i>	32
14.	08.08.2017 (Tue)	<i>Remedial / Retest Classes</i>	37
15.	14.08.2017 (Mon)	Krishna Jeyanthi – Holiday	
16.	15.08.2017(Tue)	Independence Day – Holiday	
17.	18.08.2017 (Fri)	Student Counsellor Meeting – II	44
18.	21.08.2017 (Mon)	Class Test-II- 21 st – 28 th Aug 2017. Class Committee Meeting - II	45
19.	25.08.2017 (Fri)	Vinayagar Chathurthi – Holiday	
20.	26.08.2017 (Sat)	Parents – Teachers Meeting	49
September 2017			
21.	02.09.2017 (Sat)	Bakrid – Holiday	
22.	04.09.2017 (Mon)	Faculty Meeting - III	55
23.	11.09.2017 (Mon)	CIT – II– 11 th – 18 th Sep 2017.	61
24.	25.09.2017 (Mon)	Model Practical Examinations 25 th –28 th Sep. 2017.	72
25.	28.09.2017 (Thu)	NBA – CO attainment – Even Semester of 2016 – 2017 - Finalization	75
26.	29.09.2017 (Fri)	Ayutha Pooja- Holiday	
27.	30.09.2017 (Sat)	Vijaya Thasami – Holiday	
October 2017			
28.	01.10.2017 (Sun)	Moharam - Holiday	
29.	02.10.2017 (Mon)	Gandhi Jeyanthi - Holiday	
30.	03.10.2017 (Tue)	Class Test- III - 3 rd -5 th Oct 2017 Students feedback on faculty, college facility, Course Outcome Survey	76
31.	05.10.2017 (Thu)	Class Committee Meeting - III	78
32.	06.10.2017 (Fri)	Faculty meeting - IV	79
33.	09.10.2017 (Mon)	Anna University Practical Examinations – Tentative – Slot – I-Tentative	80
34.	13.10.2017 (Fri)	Model Theory Examinations (14 th – 23 rd Oct 2017)	84
35.	18.10.2017 (Wed)	Deepavali – Holiday	
36.	19.10.2017 (Thu)	Program Assessment Committee meeting-PO-Assessment-2013-2017 Batch- Planning for DAC meeting	88
37.	21.10.2017 (Sat)	Last Working Day-III,V,VII Semester B.E./B.Tech	-
38.	30.10.2017(Mon)	Commencement of end semester Examinations (III,V & VII semester B.E./B.Tech, III Semester M.E.,M.B.A.,and III,V semester MCA	96
39.	06.11.2017(Mon)	Winter vacation-Phase –I-	

Reopening day for the staff after Winter Vacation: 11.12.2017 (Monday)

Reopening day for the Even semester of 2017 – 2018: 18.12.2017 (Monday).

Academic Performance evaluation of faculty-2017-2018 (Odd Semester) – 11th – 15th Dec 2017.

K.L.N. COLLEGE OF ENGINEERING, POTTAPALAYAM – 630 612
ACADEMIC CALENDAR - ODD Semester of 2017-2018
UG & PG COURSES – I, III, V, VII SEMESTER (updated as on 13.09.2017)

June 2017		July 2017	
1. Thurs		1. Sat	
2. Fri		2.Sun	
3. Sat		3. Mon (9)	Commencement of Classes- III & V Semester M.E.,MBA &MCA Courses
4.Sun		4. Tues (10)	
5.Mon		5.Wed (11)	
6. Tues		6. Thurs (12)	
7.Wed		7.Fri (13)	
8.Thurs		8. Sat (14)	Working Day – Tuesday order
9.Fri		9.Sun	
10. Sat		10. Mon (15)	
11.Sun		11. Tue (16)	End Date – Unit – I, (UG) Attendance Shortage Review – I – Intimation to parents
12.Mon	Student development and training programmes – I (Departments) – 12 th June – 24 th June 2017	12.Wed (17)	Project awareness and guidance meeting for students. Class Test-I- UG (12 th – 19 th July 2017)
13. Tues		13.Thurs (18)	
14.Wed		14. Fri(19)	
15.Thurs		15. Sat	
16.Fri		16.Sun	
17. Sat		17.Mon (20)	
18.Sun		18. Tues (21)	
19.Mon	Display of time table UG / PG Academic Performance evaluation of faculty- 2016-2017- 19 th – 24 th June 2017. Faculty Meeting – I, Roles and responsibilities Plan of academic activities-staff/students- Schedule of Administrative committee meeting for NBA, Course Committee Meeting – I	19.Wed (22)	
20. Tues	Program Assessment Committee Meeting – Schedule of Content Beyond Syllabus-plan	20.Thurs (23)	Publication of End semester time table by AU, Chennai
21.Wed (1)	Commencement of Classes- III,V&VII Semester B.E./B.Tech Courses Class Committee Meeting – I (21 st – 24 th June 2017)	21.Fri (24)	End Date – Unit – I (PG)
22.Thurs (2)	Student Counselor Meeting – I – Last date for updating of Change of address / Phone no. in the dept. & college Office: 30 th June 2017	22.Sat (25)	Working Day –Wednesday Order
23.Fri (3)		23. Sun	
24. Sat (4)	Working Day – Monday order	24.Mon (26)	Anti-Ragging Committee Meeting Class Test-1 – PG (26 th – 31 st July 2017)
25.Sun		25.Tues (27)	
26.Mon	Ramzan – Holiday	26.Wed (28)	
27.Tues (5)		27. Thurs (29)	Faculty Meeting – II Web portal entry period- RI:27 th July-5 th Aug 2017 (Report period : 3- 27 July 2017)
28.Wed (6)		28. Fri (30)	Final Year Project – Last date for the submission of selection of project guide – End Date – Unit – II (UG)
29.Thurs (7)	Grievance Redressal Committee Meeting	29. Sat	
30.Fri (8)	IIPC & IDCA review meeting-I	30. Sun	
		31. Mon (31)	

August 2017		September 2017	
1. Tues (32)		1. Fri (54)	Commencement of Classes – I sem B.E / B.Tech
2. Wed (33)	Class Test-II-(UG) 2 nd - 4 th August 2017 (two test per day)	2. Sat	Bakrid – Holiday
3. Thurs (34)		3. Sun	
4. Fri (35)	Attendance Shortage – Review - II	4. Mon (55)	Faculty Meeting – III
5. Sat		5. Tues (56)	
6. Sun		6. Wed (57)	Commencement of Classes- I Semester- M.E., MBA &MCA Courses
7. Mon (36)		7. Thurs (58)	
8. Tues (37)	Remedial/Retest classes 8 th – 16 th Aug 2017	8. Fri (59)	
9. Wed (38)	End Date – Unit – II (PG)	9. Sat (60)	Working Day –Monday Order End Date – Unit – IV (UG) Attendance Shortage – Review - III
10. Thurs (39)		10. Sun	
11. Fri (40)		11. Mon (61)	
12. Sat (41)	Working Day –Thursday Order	12. Tues (62)	
13. Sun		13. Wed (63)	
14. Mon	Krishna Jeyanthi – Holiday	14. Thurs (64)	
15. Tues	Independence Day – Holiday	15. Fri (65)	Last date for the finalization of Elective Subjects to be offered in the even semester of 2017 – 2018. CIT – II– (UG &PG) 15 th – 22 nd Sep 2017
16. Wed (42)		16. Sat	
17. Thurs (43)	CIT – I – (UG & PG) 17 th – 24 th August 2017	17. Sun	
18. Fri (44)	End Date – Unit – III (UG) Student Counselor Meeting – II	18. Mon (66)	
19. Sat		19. Tues (67)	Remedial/Retest classes 19 th – 25 th Sep 2017
20. Sun		20. Wed (68)	End Date – Unit – IV (PG)
21. Mon (45)	Class Committee Meeting – II – 21 st –24 th Aug 2017	21. Thurs (69)	Web portal entry period- RIII:21 – 30 th Sep 2017 (Report period : 26 th Aug – 21 st Sep 2017))
22. Tues (46)		22. Fri (70)	
23. Wed (47)		23. Sat (71)	Working Day –Tuesday Order
24. Thurs (48)	Web portal entry period- R2:24 th Aug – 2 nd Sep 2017) (Report period : 28 th July – 24 th Aug 2017)	24. Sun	
25. Fri	Vinayagar Chathurthi – Holiday	25. Mon (72)	Model Practical Examinations (UG) 25 th –28 th Sep. 2017
26. Sat (49)	Working Day –Friday Order Parents – Teachers Meeting	26. Tues (73)	
27. Sun		27. Wed (74)	
28. Mon (50)	Class test –III (UG) 28 th – 30 th Sep 2017 (two test per day)	28. Thurs (75)	End Date – Unit – V (UG) NBA-CO attainment-Even semester of 2016- 2017-Last date for submission.
29. Tues (51)		29. Fri	Ayutha Pooja- Holiday
30. Wed (52)		30. Sat	Vijaya Thasami – Holiday
31. Thurs (53)	End Date – Unit – III (PG)		

October 2017		November 2017	
1. Sun	Moharam - Holiday	1. Wed (98)	
2.Mon	Gandhi Jeyanthi & Holiday	2.Thurs (99)	
3.Tues (76)	Class Test-III- (UG)3 rd -5 th - Oct 2017 Students feedback on faculty, college facility, Course Outcome Survey. Last date for the Payment of Anna University Examinations fees – November/December 2017	3.Fri (100)	Web portal entry period- I sem (PG) RII: 3 rd – 10 th Nov 2017 (Report period : 7 th Oct - 3 rd Nov 2017)
4. Wed (77)		4. Sat	
5.Thurs (78)	Class Committee Meeting – III	5.Sun	
6.Fri (79)	Faculty Meeting – IV- Instructions regarding conduct of practical examinations – End Date – Unit –V (PG) Web portal entry period- I sem (PG) RI: 6 th – 14 th Oct 2017 (Report period : 6 th sep - 6 th Oct 2017)	6.Mon (101)	Winter vacation (6 th Nov. – 10 th Dec. 2017) Phase-I-
7.Sat		7.Tues (102)	
8. Sun		8. Wed (103)	
9.Mon (80)		9.Thurs (104)	
10.Tues (81)		10.Fri (105)	
11. Wed (82)		11. Sat (106)	Working Day – Friday Order
12.Thurs (83)		12.Sun	
13.Fri (84)	Model Theory Examinations (UG & PG) 13 th – 19 th Oct 2017	13.Mon (107)	
14.Sat (85)	Working Day – Wednesday Order	14.Tues (108)	
15. Sun		15. Wed (109)	
16.Mon (86)		16.Thurs (110)	
17.Tues (87)		17.Fri (111)	
18. Wed	Deepavali – Holiday Web portal entry period- RIV:18 th -20 th Oct 2017 (Report period : 22 nd Sep – 21 st Oct 2017)	18. Sat	
19.Thurs (88)	Program Assessment Committee meeting- PO-Assessment-2013-2017 Batch-Planning for DAC meeting	19.Sun	
20.Fri (89)		20.Mon (112)	CIT-II – PG I semester (20 – 30 Nov 2017)
21.Sat	Last Working Day –UG & PG CIT-I – PG I semester (21 -28 Oct 2017)	21.Tues (113)	
22.Sun	Issue of Hall tickets	22.Wed (114)	
23. Mon (90)	Academic Performance evaluation of faculty-Phase-I-AU Result analysis- April/May 2017. Anna University Practical Examinations – (UG & PG) – (23 rd – 28 th Oct 2017)	23. Thurs (115)	
24.Tues (91)		24.Fri (116)	
25.Wed (92)		25.Sat (117)	Working Day – Monday Order
26.Thurs (93)		26.Sun	
27.Fri (94)		27.Mon (118)	
28. Sat (95)	Working Day – Thursday Order	28. Tue (119)	
29. Sun		29.Wed (120)	
30. Mon (96)	Commencement of end semester Examinations - UG & PG	30. Thurs (121)	Web portal entry period- I sem (PG) RIII: 30 th Nov– 8 th Dec 2017 (Report period : 4 th Nov - 30 th Nov 2017)
31. Tues (97)			

December 2017		January 2018	
1.Fri	Miladi Nabi - Holiday	1.Mon	
2. Sat (122)		2.Tue	Commencement of end semester Examinations - PG (I semester M.E., MBA & MCA)
3.Sun			
4. Mon (123)			
5. Tue (124)			
6. Wed (125)			
7. Thurs (126)			
8. Fri (127)			
9. Sat (128)	Working Day – Tuesday Order		
10. Sun			
11. Mon (129)			
12. Tue (130)			
13. Wed (131)	CIT-III – PG I semester (13 – 20 Dec 2017)		
14. Thurs(132)			
15. Fri (133)			
16. Sat			
17. Sun			
18. Mon (134)			
19. Tue(135)			
20. Wed (136)	Last Working Day - UG I semester – B.E / B.Tech		
21. Thurs(137)			
22. Fri(138)			
23. Sat(139)			
24. Sun			
25. Mon(140)			
26. Tue(141)	Commencement of end semester Examinations - I semester B.E / B.Tech Last Working Day - PG (I semester M.E., MBA & MCA)		
27. Wed	Web portal entry period- I sem (PG) RIV: 27 th – 30 th Dec2017 (Report period : 2 nd - 26 th Dec 2017)		
28. Thurs			
29. Fri			
30. Sat			
31. Sun			

Semester	Reopening Day
IV, VI & VIII – B.E / B.Tech, M.E, MBA & MCA	18.12.2017 (Monday).
II semester – B.E / B.Tech	22.01.2018 (Monday)
II semester – M.E / MBA & MCA	29.01.2018 (Monday)

Reopening day for the staff after Winter Vacation: **11.12.2017 (Monday)**

Academic Performance evaluation of faculty-
2017-2018 (Odd Semester) – 11th – 15th Dec 2017-Phase-II