

K.L.N.COLLEGE OF ENGINEERING



Estd : 1994

An Autonomous Institution - Affiliated to Anna University, Chennai.
Pottapalayam - 630612. (11 Km from Madurai City), Sivagangai District, Tamilnadu, India.
Accredited by National Assessment and Accreditation Council (NAAC)
(Sponsored by K.L.N. Sourashtra College of Engineering Council)
Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai.
Included under 2(f) and 12 (B) Status of UGC Act of 1956

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Accredited by NBA, New Delhi for B.E Mech, ECE,CSE & B.Tech. IT for 3 Academic years 2022-2023 to 2024-2025 (i.e.) upto 30.06.2025



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(1918-2001)

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President

Dr. K.N.K. Ganesh, B.E., Ph.D.(Hon).,
Secretary & Correspondent

Dr. A.V. Ram Prasad, M.E., Ph.D., MISTE., F.I.E.,
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Date :

KLNCE/IQAC Meeting / 2022 / 03

3.04.23

Minutes of the IQAC Meeting held on 31.3.2023 & 1.04.23 at 2:30 pm in the meeting Hall

Members Present:

S.No	Name of the staff	Designation	Signature
1.	Dr. K.N.K. Ganesh	Secretary & Correspondent, KLNCE	
2.	Dr. A.V.Ramprasad	Principal, KLNCE	
3.	Dr.D.Pradeepkannan	Prof/EIE&IQAC coordinator	
4.	Dr.S.Venkatesan	Prof/EEE & IQAC coordinator	
5.	Dr.S.M.Kannan	Prof &Head/EEE	
6.	Dr.V.Kajalakshmi	Prof &Head/ECE	
7.	Dr.P.Udhayakumar	Prof &Head/Mech	
8.	Dr.S.Miruna Joe Amali	Prof &Head/CSE	
9.	Dr.P.Ganeshkumar	Prof &Head/IT	
10.	Dr.M.R.Ilango	Director MCA	
11.	Dr.T.Jothimurugan	Director MBA	
12.	Dr.S.Nagammai	Head Academics (Spl.Invitee)	
13.	Dr. R.M.Satheesh kumar	Convener SCC(Spl.Invitee)	
14.	Dr.C.Anbumeenakshi	ASP/Mech	
15.	Mr.M.Arulselvam	AP/CSE	
16.	S. M. Baskar	Manager K.L.N.CE	
17.	Mr. P. Ravikumar	ASP/EIE	
18.	Dr.J.K.Subasini,	HoD / Maths, (Spl.Invitee)	

1. Principal welcomed all the members present.
2. Principal said that as per the instructions received from State Government of Tamil Nadu, so as to enable the students to participate on the SSC IMD Scientific Assistant Exam the end semester Laboratory Examinations scheduled from 14.12.22 to 16.12.22 is rescheduled on 17.12.22, 19.12.22 and 10.01.23 to 12.01.23. CoE agreed to reschedule the examination dates and appoint External examiners accordingly.
3. Principal said that the last working day for third & final year B.E/B.Tech students is 10.12.2022 & II year students is 13.12.2022 and the reopening day for the even semester is 18.01.2023. Further, asked the HOD's to inform such of those students who have not yet submitted the college official receipt for payment of Tuition fees for the AY 2022 - 23 on or before 20.12.22 through class coordinators.
4. Principal said that the end semester theory examination commences from 21.12.2022 and in this regard students shall collect their hall tickets from 15.12.2022 onwards by complying the usual procedures as per KLNCE norms. Further Principal said that the college timings had been revised from 12.12.2022 until further order as few boarding points have been included as mentioned below:
9.15 to 10.05 a.m., 10.05 to 10.55 a.m ,10.55 to 11.10 - FN break,11.10 to 12.00 noon, 12.00 to 12.50 p.m.,12.50 to 1.30p.m - Lunch,1.30 to 2.20p.m.,2.20 to 3.10p.m.,3.10 to 4.00 p.m.
5. Principal said that teaching & non teaching faculty members can avail winter vacation of 1week in the slot 26.12.22 to 08.01.23. All faculty members should complete the work assigned to them before availing vacation he added.
6. Dr. R.Jeyanthi, Convener, Academic Audit Committee briefed about the academic audit conducted during last semester. She asked all HOD's to submit the all three phases Academic audit report on or before 23.12.22 which includes verification of course file, assessment record of odd sem of AY 22 - 23 & CO - PO attainment for the courses handled during even semester of AY 21 - 22. Further She has been asked to put up schedule for phase III audit to be held between 10/1/23 and 12/1/23.
7. Dr. R.M.Satheesh kumar, convener SCC has been asked to prepare the list of students who have attendance shortage (below 65%) and submit to Principal on or before 19.12.22. He said that, the Second phase of Student Induction Program for First year students has been planned from 26.12.2022 to 30.12.2022 and schedule will be sent as soon as possible.

8. Dr.S.Nagammai, Head/ Academics asked all HOD's to arrange for web portal entry R4 & R5 for II & III year students and R4 & improvement test marks entry for IV year students on 15.12.22 & 16.12.22.

9. Dr.P.Udhaya Kumar, TPO said that training will be conducted during the start of the even semester for II & III year students (5 days) and schedule will be shared soon & asked all HOD's to motivate the students in this regard.

10. Principal said that as per AU guidelines conduct of value added course for final year (R 2017-2 credit course) and third year (R 2020 - 2 credit course) is mandatory and all HOD's were asked to plan for the same during next semester.

11. A discussion about sanction of OD leave for project to Final year students has been made. It is decided that, such of those students who have not completed the 8th semester courses in Fast track mode are to attend classes on all working Monday, Tuesday and Wednesday. Two days of OD leave shall be sanctioned to them to do for project work. Other students must get prior permission to avail OD on all working days to carry out project at industry and such of the students doing internal project must attend classes on all three days without fail.

12. Dr.S.Nagammai, Head/ Academics said that, a standing committee meeting is scheduled on 19/12/22 to discuss about restructuring curriculum, formation of verticals (grouping electives domain wise) and Management vertical, online courses for credit transfer and conduct of Value Added Course. Further She reminded about the conduct of 5th BoS meeting in the month of January 2023.

13. Dr.D.Pradeep Kannan, IQAC Coordinator briefed about the training conducted through Naan mudhalvan scheme. He said that the all students admitted in the Ay 2022-2023 have registered and they should take up Cambridge English course during 1st semester of 22-23.

14. Dr.D.Pradeep Kannan , MR, briefed about ISO surveillance audit held on 24/11/22. He informed that peer team learning has been raised as non conformity and in this regard Mr. PL.Subramanian, AP/ MCA has been nominated as coordinator. He added that, under QCQE staff he will arrange for seminars on all working Saturdays.

15. Principal informed that, Dr. RM.Satheesh kumar, HoD/ Automobile is the Convener for the conduct of Inter National Conference in the year 2023. He has been asked to convene a meeting with the members for plan of activities. The following faculties are nominated as organizing committee members:

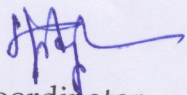
Dr.MR.Thansekhar, Prof/ Mech, Dr.S.Jegadeesan, ASP/EEE, Dr.S.C.SivaPrakash, Prof/ECE, Dr.R.Lakshmi, ASP/CSE, Dr.J.S.Kanchana Prof/IT, Dr.R.S.Bala Senthil, ASP/MBA, Dr. C.Ashok Babu Raj, ASP/MCA.

16. Dr.S.M.Kannan said that faculty appraisal by students for all departments is over for the odd semester of AY 22-23 and asked all HoDs to submit the report to EEE department on or before 19/12/22. Further he asked all faculty members to submit API in the earlier format.

17. Principal asked Dr.D.Pradeep Kannan , IQAC / coordinator to arrange a meeting with all HoDs, Directors, Professors, ASPs to discuss about How to enhance journal publications among ourselves to ride for ARIIA and NIRF ranking during this Friday.

18. The Dr.K.N.K.Ganesh, secretary & correspondent approved necessary agenda an instructed to execute as per the decision made in the meeting

19. The meeting ended at 1.00 p.m.


IQAC Coordinator
Dr. D. PRADEEPKANNAN
IQAC COORDINATOR
K.L.N. COLLEGE OF ENGINEERING
POTTAPALAYAM-630 612
Cc to all HoDs, Directors MBA& MCA, MR& IQAC
Cc to CoE & file.


PRINCIPAL
Dr. A.V. RAMPRASAD
Principal
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