

Minutes of IQAC Meeting

Meeting 1 – 13.3.2017

K.L.N. College of Engineering, Pottapalayam – 630 612

Internal Quality Assurance Cell (IQAC)

Minutes of the Meeting held on 13.3.2017

Ref: KLNCE/H1/NAAC/2017/m1

17.3.2017

The meeting for the follow-up action to be taken by the IQAC was held at 1.30pm on 13.3.2017 in Meeting Hall. The following members were present.

Dr. A. V. Ramprasad, Principal, Chairman
Prof.K. S. Rengarao, E.O. (S), Member
Dr. S.M. Kannan, Prof. & Head/EEE, Administrative Officer
Dr. N. Lakshiminarasimman, Prof. & Head/CSE, Administrative Officer
Dr. R. Alageswaran, Prof. / CSE, Coordinator
Dr. S. Venkatesan, Prof./EEE, Co-Coordinator

Coordinator welcomed all the members and the following points were discussed.

1. It was decided to organize an Awareness program on NACC on 10th April 2017. Chairman asked the coordinator to identify a suitable resource person to make arrangement for the same.
2. IQAC roles and responsibilities needs to be prepared and finalized, chairman told.
3. Circular regarding the progress of the criteria preparation works needs to be sent this week to all the department and the coordinator was asked to consolidate the status of the criteria preparation
4. Dr. S. M. Kannan said that for maintaining the uniformity in preparing the criteria a presentation by the criteria Incharges shall be arranged.
5. Based on the discussion, it was decided to have presentation by the respective criteria Incharges, to present tentative hints of the content for the criteria, as per the following schedule.

Criteria 1 & 2 - 28.03.2017

Criteria 3 & 4 - 04.04.2017

Criteria 5 & 6 - 06.04.2017

Criteria 7 – 10.04.2017

Coordinator thanked all the members present and the meeting came to end by 2.30pm.