



K.L.N. COLLEGE OF ENGINEERING
(An Autonomous institutions, Affiliated to Anna University, Chennai)
INTERNAL QUALITY ASSURANCE CELL (IQAC)

Ref: KLNCE/IQAC/2020-21/ C002 /

Date: 25.08.2020

Minutes of the Meeting

The 1st Class representative meeting with Principal at 5.00pm on 25.08.20 (Tuesday) was organized through online by IQAC. All the HODs, Directors and Coordinators of various Quality Circles were present.

IQAC coordinator Dr.Alageswaran, HOD/IT, welcomed the members present.

The following points were discussed during the meeting.

Principal congratulates the students to achieve 100 percent Pass in the previous semester end semester examination. He explained activities, benefits and strength of autonomous system, importance of on line teaching learning system, attendance, assessment, semester exam pattern, syllabus and valuation systems for the final, and third and second year students.

Dr S.M.Kannan, Head /EEE & Coordinator / QC -SG, briefed the ethics to be followed during on line class as per university norms and regulations. He said to get good band width connectivity for effective learning and explained the activities of Board of Studies (BOS), Members of BOS and effectiveness and importance of regular inspection from the university.

Dr P.R.Vijayalakshmi,HOD/CSE & COE, thanked the Management, and Principal for appointing her as Controller of Examination (COE) –KLNCE. She clarified the function and activities of COE/ KLNCE, setting of question paper and valuation system in the autonomous mode. She said that importance of internship, in-plant training, certification courses.

Dr.P.Udayakumar,HOD/Mech & Coordinator / QC-PE, informed about the placement activities, visited On–campus companies, number of students placed during pandemic situation, He explains how placement will be carried out in the online mode.

Dr.V,Kejalakshmi, HOD/ECE & Coordinator / QC-QE informed the students about the availability of subjects material from our college website, downloading E-books. She requested the students to put efforts to get the text book from their seniors who are residing near to them.

IQAC coordinator told that some of the faculty members keep their soft copy of the materials in the virtual class room maintained by them.

Student's feedback and Requests

1. Student are very much satisfied in the current on line mode of learning
2. Students are facing difficulties in on line laboratory sessions.
3. Facing health issues, eye strain and ear pain.
4. Requesting the text books- Principal discussed with the members presents regarding - purchasing and dispatching the text books to the students.

IQAC coordinator suggested to buy a small multimedia speaker to listen to the classes instead of using headphones.

Principal asked all the HODs to submit the details of text book and the number of students who need books to librarian to purchase the text book to be distributed to the students.

Finally IQAC coordinator Dr. R. Alageswaran HOD/IT proposed vote of thanks and meeting came to end by 6.40 pm.



Coordinator / IQAC