

K.L.N.College of Engineering, Pottapalayam – 630612

(An Autonomous Institution Affiliated to Anna University, Chennai)

OC Form-1

Online Course Application Form – UG/PG

(To be submitted by the student to the Department for approval)

Academic Year -----

Name of the Student & Registration Number :

Semester and Branch :

Name of the programme (UG / PG) :

1. Name of the Course to be registered in SWAYAM Portal :

2. Whether the course is listed in 'KLNCE online course List' : Yes/No

If yes, Name of the branch in which the course is listed :

If No,

a. Attach the syllabus copy of the course

b. Whether the nature of evaluation of the online course by the offering
SWAYAM Portal is prescribed : Yes/No

i. (If yes, proof to that effect is to be attached)

3. Name of the SWAYAM Portal offering online course :

4. Duration of the Course (Should be 8 weeks or above) :

5. Name of the Mentor :

6. Whether an elective is to be dropped from registration

If Yes, then Details of Elective Course to be dropped: Course Code, Course Name, Semester

Declaration by the student

I assure that, I have not registered or not attended the similar course in the regular curriculum. Also it is not offered as programme core course in the regular curriculum.

Signature of the Student

Signature of QC_QE department member

Signature of the HoD

To be retained by the department for listed courses

For not listed courses

To be submitted to Online Course Review Committee (Head/Academic)

K.L.N.College of Engineering, Pottapalayam – 630612

(An Autonomous Institution Affiliated to Anna University, Chennai)

OC Form - 3A

Online Course

Registration Form

(To be submitted by the student to COE office for End Semester Examination)

Academic Year -----

(The students, who have successfully completed the online course with certificate, are only eligible to apply)

Name of the Student & Registration Number:

Semester and Branch :

Name of the programme (UG / PG)

1. Name of the online course :
2. Duration of the online course, Month and Year :
3. Date of Swayam portal Examination
4. Whether the course is listed in 'KLNCE online Course List': Yes/No
 - a. If No, whether approval is obtained by
Online Course Review Committee : Yes/No
 - b. Copy of minutes of meeting,
Syllabus copy of online course are attached : Yes/No
5. Whether already attended the
End Semester Examination conducted by KLNCE CoE : Yes/No
 - a) If yes, attach the grade sheet issued by KLNCE
- 6 Whether an elective is to be dropped from registration
 - a. If Yes, then Details of Elective Course to be dropped
 - b. Course Code, Course Name, Semester in which the course is offered

(If the elective course to be dropped is in the higher semester (not in the current semester), during that time, the student has to submit this form as credit transfer form)

Signature of the Student

Signature of the NPTEL Mentor
(with Staff ID)

Signature of the HoD

(Consolidated list to be submitted to Head/Academic)

K.L.N.College of Engineering, Pottapalayam – 630612

(An Autonomous Institution Affiliated to Anna University, Chennai)

OC Form - 3B

Online Course
Credit Transfer Form

(To be submitted by the student to COE office for End Semester Examination)

Academic Year -----

(The students, who have successfully completed the online course with certificate, are only eligible to apply)

Name of the Student & Registration Number:

Semester and Branch :

Name of the programme (UG / PG)

1. Name of the online course :
2. Duration of the online course, Month and Year :
3. Date of Swayam portal Examination
4. Whether the course is listed in 'KLNCE online Course List': Yes/No
 - a. If No, whether approval is obtained by
Online Course Review Committee : Yes/No
 - b. Copy of minutes of meeting,
Syllabus copy of online course are attached : Yes/No
5. Whether already attended the
End Semester Examination conducted by KLNCE CoE : Yes/No
 - a) If yes, attach the grade sheet issued by KLNCE
- 6 Whether an elective is to be dropped from registration
 - a. If Yes, then Details of Elective Course to be dropped
 - b. Course Code, Course Name, Semester in which the course is offered

(If the elective course to be dropped is in the higher semester (not in the current semester), during that time, the student has to submit this form as credit transfer form)

Signature of the Student

Signature of the NPTEL Mentor
(with Staff ID)

Signature of the HoD

(Consolidated list to be submitted to Head/Academic)

K.L.N.College of Engineering, Pottapalayam – 630612

(An Autonomous Institution Affiliated to Anna University, Chennai)

OC Form - 4

Approval of Online Course Review Committee for the

Course Registration/Credit Transfer at KLNCE

1. Name of the Online Course :
2. Whether the List of Students registering for the online course is enclosed : Yes/No
3. Assessment at KLNCE through
End Semester and Continuous Assessment
4. Whether the List of NPTEL Mentors is enclosed : Yes/No

Signature of QC- QE Convener

**Signature of Online Course Review Committee
Members**

To be submitted to Head/Academics

K.L.N.College of Engineering, Pottapalayam – 630612

(An Autonomous Institution Affiliated to Anna University, Chennai)

OC Form- 2

Approval of Online Course Review Committee for the

Registration of Online Courses not included in the list

Academic Year

1. Name and Syllabus of the Online Course : Approved / Not Approved
(for new online courses only)
2. Name of the SWAYAM Portal offering
online Course and Duration of the course :
 - a. Whether the List of Students registering for the online course is enclosed : Yes/No
3. Whether the List of NPTEL Mentors is enclosed : Yes/No

Signature of QC- QE Convener

**Signature of Online Course Review Committee
Members**

K.L.N.College of Engineering, Pottapalayam – 630612

(An Autonomous Institution Affiliated to Anna University, Chennai)

OC Form - 5

Evaluation at K.L.N. College of Engineering

(For the credits earned by the student through online course by

SWAYAM Portal where evaluation is carried out at KLNCE)

Academic Year -----

Name of the Department -----

Online Course Name -----

Details of Students:

S.No	Roll Number	Register Number	Name of the Student	Branch	Internal Marks Scored	Details of Elective Course to be dropped		
						Course code	Course Name	PE/OE (I/II)

Signature of the NPTEL Mentor

Signature of HoD

K.L.N.College of Engineering, Pottapalayam – 630612

(An Autonomous Institution Affiliated to Anna University, Chennai)

OC Form - 6

Registration at K.L.N. College of Engineering

(For the credits earned by the student through online course by

SWAYAM Portal where evaluation is carried out at KLNCE)

Academic Year -----

Name of the Department -----

Online Course Name -----

Details of Students:

S.No	Roll Number	Register Number	Name of the Student	Branch	Internal Marks Scored

Signature of the NPTEL Mentor

Signature of HoD

Consolidated list to be submitted to Head/Academics