



K.L.N. COLLEGE OF ENGINEERING, POTTAPALAYAM – 630 612
(An Autonomous Institution Affiliated to Anna University, Chennai)

OFFICE OF THE CONTROLLER OF EXAMINATIONS

APPLICATION FOR WITHDRAWAL FROM END SEMESTER EXAMINATIONS		
NOV./DEC. _____ /APR./MAY _____		
1.	Name of the Student (in CAPTIAL Letters)	
2.	Register Number	
3.	Degree and Branch	
4.	Current Semester	
5.	CGPA till last Semester	
6.	Reason for Withdrawal (Proof to be attached)	
7.	Courses for which the Withdrawal requested	
Sem. No.	Course Code	Course Name
8.	Over all Percentage of Attendance (Current Sem.)	
Enclosure: Proof I hereby declare that the information furnished above is true. So far I have not applied for withdrawal of Examinations. <p style="text-align: right;">Signature of the Student with Date</p>		
Mr./Ms. _____ Reg. No. _____ has secured more than 75% attendance in the current semester. He / She has paid the End Semester Examinations fee. Proof of Withdrawal is verified. He / She is eligible for Withdrawal from the End Semester Examinations for the courses mentioned above as per the Regulations.		
Recommended and Forwarded		
Signature of class coordinator with date		Head of the Department / Director
Verified and Forwarded		Approved / Not Approved
Head / Academics		PRINCIPAL

Note:

- ✓ Application should reach CoE office, at least two days before the commencement of the End Semester Examinations of the course(s) to be Withdrawn.
- ✓ Before applying to the Withdrawal from Examinations refer to the Regulations of the Programme and submit the form, if you have valid reason.